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Harris Central Appraisal District
Information & Assistance Division
P.O. Box 922010
Houston TX 77292-2010
FORM 25.25(b)RP (04/20)

REQUEST TO CORRECT NAME OR ADDRESS ON A REAL PROPERTY ACCOUNT

Account Number: 1234567890123

Tax Year: 2025

Instructions

You may use this form to ask the Harris Central Appraisal District to correct the owner's name or the mailing address on a real property account. After completing the form mail it back to the Harris Central Appraisal District at the address above. If you are delivering this form bring it to our Information & Assistance Division located at 13013 Northwest Fwy. If you have any questions, please call (713)957-7800

Please Print or Type all Information

1. Type of Request	<input checked="" type="checkbox"/> Change to new owner*	<input type="checkbox"/> Correct error in existing owner's name*
	<input type="checkbox"/> Update or correct owner's mailing address	<input type="checkbox"/> Update or correct property location address
<p>*If requesting a change or correction in ownership, please attach copy of deed or other evidence of title, such as a closing statement or other supporting documentation to this form.</p>		

2. Ownership Information	Owner's Name	
	John Doe	
	Mailing Address	
	123 Main st	
	City	State
Cypress	TX	12345
Daytime Telephone (area code and number)		Evening Telephone (area code and number)

3. Property Description	Legal Description		Purchase Date (if applicable)	
			May 01, 2025	
			From Whom Purchased	
			John Smith	
Property Location Address		Acreage or Square Footage		
123 Main St		1234		
City	State	Zip Code		
Cypress	TX	12345		

4.	<input type="checkbox"/> If you did not purchase entire tract currently shown on HCAD records, please check here. You must submit a copy of your deed with this form for these changes to be made.
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5. Affirmation	I am owner of the property described above and request the Harris Central Appraisal District to correct its records to reflect the information listed above.			
	Signature _____	Date _____		
	Printed Name _____	Title _____		

Any person who makes a false entry upon the foregoing record may be subject to one of the following penalties:
 1) confinement in jail for a term up to 1 year or a fine not to exceed \$3,000 or both such fine and imprisonment;
 2) confinement of up to 1 year in a community correctional facility; 3) imprisonment of not more than 10 years and/or a fine of not more than \$10,000 or both such fine and imprisonment as set forth in Section 37.10, Penal Code.